

Report to	Tidworth Area Board
Date of Meeting	20th January 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to determine:

1 member led application

1. 5th Baden Powell Scouts, Ludgershall, purchase of archery equipment, sponsor Cllr Chris Williams, £1400

To consider officer recommendations in respect to 2 Community Area Grant Applications

1. Grant application, Chute Village Hall management committee, replacement and installation of central heating boiler, £2500 **Officer Recommendation- Approve in Full**
2. Grant application, King George Pavilion Chute, replacement of pavilion flooring, £1475 **Officer Recommendation- Approve in full.**

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2013/2014 budget of **£42816 Capital and £11,708 revenue**. In 2013/14 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants,

introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision
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2. Main Considerations

Tidworth Area Board has been allocated a 2013/2014 budget of **£42,816 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£11,708 Revenue** that can include core funding for the CAP. Grants allocated at the July meeting left a balance of **£42,816 Capital and £7,045 Revenue**. There is a further **£11,757 for Transport group priorities**

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.

2.3. There is now 1 funding round remaining during 2013/14. Deadlines for receipt of funding applications are **6 weeks before** the following area board:

- **17th March 2014**

2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.

4.2. If grants are awarded in accordance with officer recommendations at this meeting, Tidworth area board will have a balance of **£32,561.35 Capital and £705 Revenue.**

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
	Cllr Chris Williams	Ludgershall Scouts	£1400

8.1 This is a member project sponsored by Cllr Chris Williams, to fund the 5th Ludgershall Baden Powell Scouts group to purchase archery equipment from the area boards young people's fund.

8.2 The Baden-Powell Scouts Association is a registered educational Charity registered with the Charity Commission No 278525. The aims of the association is to develop good citizenship among young people teaching them services useful to the public and handicrafts useful to themselves with the wider aim of promoting young people's physical, mental and spiritual development.

The Scouts brings together all sections of the community, this includes military and civilian young people as well as disabled young people.

8.3 The Scouts group set up in 2013 is now extremely well attended with a membership of around 50 regular attendees. The Scouts provides meaningful activity and occupation for young people thus contributing to wider community ambitions to reduce incidents of anti-social behaviour. It also provides opportunities for young people to develop skills and knowledge and behaviours that will stand them in good stead into the future.

8.4 The project is to provide archery equipment for use by both able and disabled children from age 6 upwards. Benefits will be delivered to children in the Group. Instructors and the equipment will also be made available to run sessions at Community events or as agreed in the Extended Services Holiday sessions. The Project will enable inclusive sporting activities to take place together with skill based learning on the unique attributes of Archery.

8.5 The project links to the objectives set out in the community plan to support young people across the community area and to increase volunteering and support and recognise the contributions of volunteers. It also links to objectives around bringing military and civilian communities together and enabling Disabled young people to benefit from participation in sporting activities alongside their peers and on an equal footing.

8.6 All necessary policies including child protection, health and safety and risk assessments are in place to support the project. Scout leaders are CRB checked and all volunteers are trained and supported in working with young people.

8.7 The cost of the equipment is £1600 which includes

Beginner Bow Sets (age 7 to 10) £480

Teenager Bows (age 11 to 18+) £420

Arrows £250

Target Butts £290

Safety Equipment £160

8.6 A private donation of £200 has been made leaving a shortfall of £1400 which is the amount applied for to the area board.

8.7 The area board is requested to support this application.

8.1

Ref	Applicant	Project proposal	Funding requested
C/Tid/ 13/04	Chute Village Hall management committee	Replacing central heating system	£2500

8.1.1 Officers recommend that the Chute Village Hall management committee is awarded the full sum of £2,500 towards the installation and upgrading of the central heating system in the village hall.

8.1.2 Officers are of the opinion that this application meets the 2013/14 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation and match funding is in place.

8.1.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment and Culture and Leisure themes in that it:-
- improves an existing community hall used by most of the local population.
- encourages community use of the facility

8.1.4 The project is to replace the existing inefficient 25 year old oil fired central heating boiler, with a condensing boiler, that will provide hot water as well as heating.

8.1.5 The hall is grade two listed flint building which was formerly the old school, dating back to the 18th century. The management committee keeps £10,000 reserves for the on-going maintenance and upkeep of the hall at all times, however other major repairs are needed including the roof purlins and rafters which need replacing on part of the building, along with exterior painting and chimney repairs the cost of which will be over £5000. The toilets and cloakrooms also need upgrading although the cost of this is, as yet, unknown.

- 8.1.6 The improvements to the central heating system will enhance the facility, enabling the local community to better enjoy the many activities currently on offer at the hall including yoga, mother and toddler groups etc. The improvements will increase the income from hall hire, making it more sustainable and lower the carbon footprint of the facility.
- 8.1.7 The total project cost is £5050, the management committee is contributing £2550 from reserves, leaving a shortfall of £2500 which is the amount applied for to the area board.

8.2

Ref	Applicant	Project proposal	Funding requested
C/Tid/13/05	King George Fields Management Committee	Replacing pavilion flooring	£1475

- 8.2.1 Officers recommend that the King George Fields management committee is awarded the full sum of £1475, towards the cost of replacement of flooring in the sports pavilion.
- 8.2.2 Officers are of the opinion that this application meets the 2013/14 grant criteria. The application is from a not-for-profit community organisation, it is a capital project and match funding has been secured.
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment and Culture and Leisure themes in that it:-
- improves an existing community facility used by the local population.
 - encourages community use of the facility
- 8.2.4 The playing field is jointly owned by Chute Parish Council and Chute Forest Parish Council and managed by the King George's Field Management Committee.
- 8.2.5 Under the constitution, the costs of operating King George's Playing Field should be met from the income of the Management committee, as outlined below -
- “6.a.i The Committee has two distinct financial activities – the planning and management of capital expenditure, and the planning and management of day to day expenses.
- 6.c.i The Management Committee may raise funds to meet commitments.
- 6.c.ii Such funds may be raised through charging for use of KGPF

facilities and through the laying on of specific activities/events.
 6.c.iii It may similarly seek and accept grants to meet commitments specific to KGPF activities.”

- 8.2.6 The project is to replace the flooring in the sports pavilion, removing the outdated and cracked tiled flooring with new specialist sports appropriate flooring. Plaster in the shower areas which is perished following a flood also needs to be replaced however, this is a revenue element to be funded from match funding secured.
- 8.2.7 The field is self funding and due to the field area being brought up to standard for football and cricket the pavilion has suffered. Accounts for the year end 2013 show a small surplus of £1156, however the exterior of the pavilion also needs replacement gutters and re-decoration and the electric heating needs upgrading. There is also a need to make provision for electric and water costs for the remainder of the year.
- 8.2.8 The total project cost is £2950, as both the parish councils of Chute and Chute Forest are contributing £737.50 each, there is a shortfall of £1475 which is the amount applied for to the area board.

Appendices	Appendix 1 Grant Application – Chute Village Hall, replacement central heating boiler £2500 Appendix 2 Grant application- St George’s Field management committee, replacement pavilion flooring £1475
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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